



WIRELESS E-911 SERVICES BOARD

January 9, 2002

10:00 a.m.

Crowne Plaza Hotel
555 E. Canal Street
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Chairman	Sheriff Ron Oakes
	James McDonnell, Vice Chairman	Robert Layman
	Captain John Furlough	Chief Henry Stanley
	Ralph Jones (11:00 am)	David Von Moll
	Terry Hall	Robert Woltz
	Tom Hanson	
Members Absent:	Melvin Breeden	
	Edward Coglio	
	Chief Julian Taliaferro	
Staff Present:	Steve Marzolf, Coordinator	
	Mel Sheridan, Analyst	
	Brenda Bolton, Administrative	
	Assistant	

CALL TO ORDER

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m., Mr. Simonoff welcomed all in attendance.

ACTION AGENDA

Sheriff Oakes made a motion, seconded by Mr. Layman, that the Board minutes of January 9, 2002 be approved as presented; passed 10-0-0.

Mr. Marzolf gave a financial report on the status of the Wireless Fund (see attached).

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider.

Mr. Bill Shinar (Coordinator, Virginia Geographic Information Network) presented an update on the Virginia Base Mapping Initiative (VBMI). Mr. Woltz made a motion, seconded by Mr. Hanson that the Board authorize VGIN to proceed with securing contracts with VARGIS for the VBMI and an independent Quality Control/Assurance firm and not to exceed \$8.7 million; passed 11-0-0.

Mr. Marzolf presented PSAP requests for FY 2003 as per attached. Mr. Hall made a motion, seconded by Mr. Hanson that these requests be approved as presented subject to the removal of "Recorder maintenance and uniform/professional services" from Frederick County's request; passed 11-0-0.

Mr. Greg Wykoff (Modis, Inc.) briefed the Board on several issues relevant to the PSAP Study being completed by his firm.

OLD BUSINESS

Mr. Marzolf briefed the Board on the current status of the Project Management IFB (Invitation for Bid). DIT indicates that the document is complete and should be released within a week, it is anticipated to close during the first week of February 02.

NEW BUSINESS

Mr. Marzolf presented the Board with 2 FY2002 PSAP Adjustment requests, Arlington County for a \$275,000 increase for Phase II mapping and Washington County for a totally revised request of \$63,206. Sheriff Oakes made a motion, seconded by Mr. Hanson that the adjustments be accepted as presented; passed 11-0-0.

Mr. Marzolf presented the Board with a FY2002 Request from Bristol for \$56,779.58. Chief Stanley made a motion, seconded by Mr. Hanson that the request be accepted as presented; passed 11-0-0.

CMRS Sub-committee:

The CMRS Sub-committee met today, January 9, 2002 at 9:15 a.m. and reviewed the CMRS True-up reports for FY2001. The committee voted to recommend for approval the reports received as presented from Ntelos and Nextel. Mr. Layman made a motion, seconded by Mr. Jones that these reports be accepted as presented to the sub-committee; passed 11-0-0.

Mr. Marzolf reported that no report was received from US Cellular and an incomplete report was received from Cingular. Mr. Marzolf stated that the sub-committee voted to send out a correspondence to the providers stating that if the Board does not receive complete true-up reports from them by February 1, 2002, they will be required to return all FY2001 monies not justified.

Mr. Marzolf briefed the Board that the sub-committee recommended approval of the FY2002 request of Virginia Cellular as presented; passed 11-0-0.

Mr. Marzolf briefed the Board on an issue regarding the way CMRS providers are paid. Currently, non-recurring costs are paid out quarterly based on estimates and recurring

costs are billed based on actual expenses. The sub-committee recommends that the Board be billed quarterly based on actual expenses for both types of costs. The Board will be asked to vote on this issue at the next meeting. Board members are encouraged to direct any comments or suggestions on the issue to Mr. Marzolf prior to the next Board meeting.

Mr. Marzolf briefed the Board on the Governor's proposed budget (as it effects the Wireless E-911 Fund) and proposed legislation being considered by the 2002 General Assembly (Senate Bill 122).

Mr. Simonoff stated that the next Board meeting and all other subsequent meetings will be held in the new DIT conference room on the 3rd floor of the Richmond Plaza Building.

ADDITIONAL BUSINESS

Mr. Hall made a suggestion regarding the process of handling PSAP costs that are not included in current funding guidelines or where extenuating circumstances exist that may justify exception from the guidelines. Currently, such items are brought before the full Board, and then are often redirected to a working group for a more detailed analysis. Mr. Hall suggested that staff could automatically direct such items to a working group, consisting of Mr. Hall, Mr. McDonnell and Mr. Hanson, for review and recommendation to the full Board. The Board was in agreement with this procedure.

ADJOURNMENT

With no other business to be discussed, Captain Furlough made a motion, seconded by Mr. Hanson that the meeting be adjourned; passed 11-0-0.

Respectfully submitted,

Brenda A. Bolton
Administrative Assistant
Public Safety Communications
Department of Technology Planning

Approved by Board: _____
(date)

Wireless E-911 Service Board December Financial Report

Item	December	YTD
DPSC Expended	\$ 28,310.26	\$ 156,705.52
PSAP Funding	\$ 4,520,908.93	\$ 8,903,397.05
CMRS Funding	\$ 14.59	\$ 1,439,955.81
Total Expenditures	\$ 4,549,233.78	\$ 10,500,058.38
Revenue (November 2001)	\$ 2,211,275.28	\$ 11,987,634.30
Difference		\$ 1,487,575.92
Beginning Fund Balance		\$ 38,935,731.09
New Fund Balance		\$ 40,423,307.01

Virginia Wireless E-911 Services Board

FY2003 PSAP Funding Summary

PSAP	FY2003 Request	FY2003 Est. W-911 %	FY2001 Actual	FY2001 Act. W-911 %	Comments
Arlington County PSCC	\$263,087.73	9.13%	\$201,313.00	8.63%	Includes Wireless 911 System Manager
Bedford Communications Center	\$50,282.24	9.00%			
Bristol Police Department	\$53,909.89	5.35%			
Charlottesville, UVA, Albemarle County ECC	\$230,637.39	14.67%	\$303,997.14	9.78%	
Chesapeake Police Communications	\$164,874.93	5.45%	\$87,883.37	5.45%	
Chesterfield County ECC	\$274,647.53	8.26%	\$316,090.00	8.13%	
Clarke County 9-1-1	\$34,284.00	8.00%	\$56,034.02		
Danville Emergency Services	\$72,684.93	12.46%	\$149,753.04	12.46%	
Eastern Shore 9-1-1	\$81,280.00	13.33%	\$30,322.04	10.13%	
Emporia Police Communications	\$33,456.00	6.60%			
Fairfax County PSCC	\$2,729,561.75	23.00%	\$1,946,232.22	22.85%	
Fluvanna County	\$53,586.50	6.68%			Concurrent implementation w/ wireline
Frederick County PSCC	\$61,238.41	3.16%	\$71,663.00		**Corrected**
Hampton Police Communications	\$205,570.98	7.28%	\$132,161.00	7.28%	
Hanover County ECC	\$279,430.61	11.05%	\$121,640.60	10.73%	
Harrisonburg - Rockingham EOC	\$158,214.20	28.86%	\$163,602.15	30.66%	
Henrico County	\$387,660.76	6.51%	\$244,435.71	6.51%	
Hopewell Police Communications	\$80,108.63	10.00%			
James City County ECC	\$91,864.99	5.36%	\$2,075.86		
Louisa County Emergency Services	\$45,731.00	6.60%	\$11,680.86	4.78%	
Martinsville - Henry County 9-1-1	\$74,293.83	9.94%	\$89,269.77	8.71%	
Middlesex County	\$70,017.73	6.77%			
Newport News Police Communications	\$248,139.70	14.89%	\$144,571.53	8.65%	
Norfolk Emergency Services	\$610,780.04	20.24%	\$334,668.54	11.55%	Large increase in the percentage of calls
Northumberland County	\$69,634.86	1.16%			
Norton 9-1-1 Communications	\$36,585.00	3.00%			
Orange County Communications	\$59,195.91	12.85%	\$96,174.96	14.27%	
Patrick County	\$38,260.30	2.03%			
Pittsylvania County Emergency Management	\$39,126.21	11.29%	\$98,431.00	11.29%	
Portsmouth Police Communications	\$123,232.00	11.92%	\$111,873.41	11.01%	
Powhatan County Emergency Services	\$53,630.65	4.67%	\$28,501.43	4.67%	
Prince William County PSCC	\$571,660.00	17.14%	\$613,423.05	16.13%	
Pulaski County	\$39,658.80	5.00%			
Radford Police Communications	\$32,578.68	2.50%			
Roanoke Communications Dept.	\$187,167.53	5.97%	\$157,514.00	5.62%	
Roanoke County Police Communications	\$110,025.08	8.12%			
Rockbridge Regional PSCC	\$48,489.11	5.10%			
Salem Police Communications	\$185,605.24	2.40%			
Shenandoah County Emergency Communications	\$167,901.64	8.85%	\$108,220.97	7.86%	Table until February (Phase II Issue)
Suffolk Police Communications	\$99,767.47	6.99%	\$166,833.23	5.06%	
Twin County E-911	\$91,100.00	30.00%	\$104,756.44	32.71%	
Virginia Beach Communications Division	\$505,706.02	10.00%	\$311,265.57	7.34%	
Warren County	\$157,904.20	8.49%			
Washington County	\$37,944.00	4.00%			
Westmoreland County	\$33,633.80	3.96%	\$37,221.27	4.47%	
York County Fire Communications	\$75,134.52	9.99%	\$58,076.49	7.55%	
Totals	\$9,119,284.79		\$6,299,685.67		

PSAP: Arlington County PSCC Period: 2002

Difference: _____

Description	Estimated	Actual
Total telephone calls handled by the PSAP	474,930	
Total 911 calls handled by the PSAP	75,300	
Total wireless 911 calls handled by the PSAP	43,602	

Percentage of wireless to 9-1-1 calls :57.90%

Description	Estimated	Actual
CAD Mapping system with interface	\$ 275,000.00	
Total dedicated wireless Equipment :	\$ 275,000.00	

Description	Estimated	Actual
Shared Equipment	\$ 141,350.00	
Total Shared Equipment for Formula:	\$ 141,350.00	

Actual: _____ X _____ = _____

Description	Estimated	Actual
Total LEC Costs :	\$ 0.00	

Description	Estimated	Actual
Salary and benefits	\$ 2,262,385.00	
Total Shared Equipment for Formula:	\$ 2,262,385.00	

Actual: $\frac{0}{\quad} \times \quad =$

Description	Estimated	Actual
Carryover funding from FY2001	\$ 81,708.00	
Total of adjustments:	\$ 81,708.00	

REVISED

Period: 2002

Difference:

Description	Estimated	Actual
Total of adjustments:	\$ 0.00	

PSAP: Bristol Police Department Period: 2002

Difference: _____

Description	Estimated	Actual
Total telephone calls handled by the PSAP	27,850	
Total 911 calls handled by the PSAP	10,700	
Total wireless 911 calls handled by the PSAP	1,488	

Percentage of wireless to 9-1-1 calls :13.91%

Description	Estimated	Actual
Call reporter lease	\$ 3,486.00	
Total dedicated wireless Equipment :	\$ 3,486.00	

Description	Estimated	Actual
CPE lease, logging recorder replacement	\$ 71,158.00	
Total Shared Equipment for Formula:	\$ 71,158.00	

Actual: _____ X _____ = _____

Description	Estimated	Actual
Trunk line installation	\$ 436.00	
Trunk line monthly	\$ 744.00	
Total LEC Costs :	\$ 1,180.00	

Description	Estimated	Actual
Salaries and benefits	\$ 428,972.40	
Total Shared Equipment for Formula:	\$ 428,972.40	

Actual: $\frac{0}{\quad} \times \quad =$

Description	Estimated	Actual
Total of adjustments:		